



OAKVILLE GIRLS SOFTBALL ASSOCIATION
ROLES AND RESPONSIBILITIES
DIRECTOR OF DEVELOPMENT

Reports to: President

Position Overview:

Under the direction of the President, the Director of Development oversees the OGSA's global development strategy; responsible for coordinating development programs for Coaches, Junior Umpires and Athletes, helping implement Long Term Player Development (LTPD) principles and Best Practices, while acting as liaison between the OGSA divisions.

Key Responsibilities:

- Develop in-depth comprehension of Softball Canada's Long Term Player Development (LTPD) and working knowledge of LTPD Best Practices
- Enlist knowledge of LTPD to make recommendations and assist with the planning and advancement of internal Development initiatives
- Conduct annual review of Development initiatives and performance within the OGSA divisions
- Make recommendations for improved program performance based on LTPD Best Practices
- Advise President and OGSA Board on contemporary LTPD advancements
- Oversee the implementation of LTPD Clinics, Workshops and Training such as Advanced Training (ATP), Player Development Clinics, Group Practices, Junior Umpires, Coaches-NCCP and Colour Your Dream-PWSA

Qualifications & Skills:

- Leadership experience including supervision (1-10 employees)
- Self-managed: Organized and able to work with minimal supervision
- Excellent oral and written communication skills
- Past experience as a Coach, Trainer and/or Player is considered an asset



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Intangibles:

- Passion for defining program competency boundaries and performance thresholds
- Willingness to master Long Term Player Development strategies and principles
- Willingness to attend Softball workshops and clinics designed for association LTPD Champions
- Able to employ a cooperative approach to advising OGSA Board members on LTPD initiatives
- Demonstrate a capacity for identifying opportunities to refine policies & practices
- Ensure that program milestones and initiatives are being met

Time Requirement:

- This is a 12 month continuous volunteer position
- Peak in-season period is September to June
- Peak off-season period is July - August
- Min/Max peak hours 4/6 per week
- Will require occasional evenings
- Available to commute to program and workshop locations
- Must be accessible through email, social media, phone
- Must attend all monthly Board and Executive Committee meetings

Training Availability:

- On-going apprenticeship period with Softball Ontario and Softball Canada
- Access to Softball Ontario Certified Softball Administrator workshops
- Marketing & Promoting Your Association
- Generating Revenue through Sponsorship, Fund-raising & Grants
- Risk/ Conflict Management
- Association Management: Learning About Your Community
- Website Management 101
- Special Event Management
- Financial Management
- Volunteer Management
- Social Media 101